

# Executive Board nominations & election

2019



## 2019 Executive Board nominations and election

(Version 1.1, 13 Jan 2018)

2019 is an election year for the following officer positions on the Executive Board of ICOM Australia:

- Chair
- National Secretary
- Treasurer
- Membership Secretary.

The Chair's position falls vacant under Clause 7b) of the [Rules of Procedure](#) due to the current chair, Alec Coles, completing 6 years on the Executive Board. The National Secretary and Treasurer positions fall vacant as the current post holders, Ian Thilthorpe and Scott Mitchell, have decided to stand down from the Executive Board. The Membership Secretary position was not filled in 2018.

### Nomination period

The nomination period is open 14 January 2019 – 15 March 2019. Any ICOM Australia individual member or nominated-delegate of an institutional-member can participate.

### What is required

Nominees for the vacant positions need to submit the following:

- (a) a one page CV
- (b) a completed nomination form, which has been endorsed by one other Member and a short summary of not more than 2 sides of A4 outlining their suitability for the role.

These documents must be received by the Secretariat of the National Committee **before the close of the nomination period.**

All forms are available on the ICOM Australia website and members will be notified of the start of the nomination process by e-mail.

### **Election process**

If more than one person nominates for any vacant position, there will be an election. The election period, if required, will open on 30 March 2019 and close 30 April 2019.

The voting process with the names and supporting documentation of all candidates for the positions to be elected shall be sent to all voting Members in good standing. Names of candidates will be listed as determined by lot.

To be valid all votes must be received by close of business (AWST) 30 April 2019.

Where there is more than one candidate for an Officer position, the candidate receiving the largest number of votes shall be elected.

Prior to the election the Executive Board shall nominate a Returning Officer. He or she is responsible for the proper conduct of the election and for ensuring that the vote is counted accurately. In carrying out these duties the Returning Officer may be assisted by such Executive Board or other members as required.

### **Conflict of interest**

Any Executive Board members or others standing for office must declare potential or perceived conflicts of interest and may be required to stand aside from the election evaluation process.