

Executive Board Meeting

12 August 2008

3.00pm- 4.00pm AEST

(Teleconference)

Agenda

Version 1.0 11 Aug 2008

| Item | Paper | Meeting action | | |
|--|--|----------------|----------------------------------|---|
| 1. Attendance | | | | |
| 1.1 Present | No | Noting | | |
| 1.2 Apologies | No | Noting | | |
| 2. Minutes of last meeting (3 Jun 2008) (version 0.a previously circulated) | Yes | Decision | | |
| 3. Actions due | | | | |
| No. | Action | Who | Date required (previous date) | Status |
| 2007-01 | ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options | CM | Next CAMD meeting | Will deal by correspondence. |
| 2007-12 | 2006 rules or procedure: Pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance. | TM AW RG | 4 Oct 2007 | RG checking update rules with Margaret Birtley who moved the changes. Expect to be ready for reconvened AGM on 18 Jun 2008. |
| 2008-01 | Governance – delegations: Advise the Executive Board by 11 Mar 2008 of the necessary obligations of delegated powers and any need to formalise the understanding and practice of the Board | TM | 11 Mar 2008 | On hold pending settling in of new Board |
| 2008-09 | Public Officer – registration: JW to register his appointment to the position of Public Officer with the ACT Registrar-General by 19 Jun 2008. | JW | 19 Jun 2008 | |
| 2008-10 | Publication – 1998 conference: The Executive Board to pursue electronic publication of the 1998 ICOM Conference proceedings. | TBC | TBC | |
| 2008-11 | Notice to ICOM Secretariat: The Chairperson to write to the ICOM Secretariat advising of publication. | CM | TBC | |
| 2008-12 | Auditor appointment – 2008: CM & DM to investigate and develop options for the appointment of an auditor for 2008 by 18 Jun 2008. | CM DM | 18 Jun 2008 | |
| 2008-13 | Insurance: RG to investigate insurance options for ICOM Australia with Museums Australia by 11 Jun 2008. | RG | 11 Jun 2008 | |
| 2008-14 | Business plan 2008 – Blue Shield: RG to add an activity to the 2008 Business Plan for Blue Shield work by ICOM Australia (by 12 Aug 2008). | RG | 12 Aug 2008 | |

| A. General business | | | |
|--|---------|-------|----------------|
| Item | | Paper | Meeting action |
| 4. Web site – update | | | |
| 4.1 Administration policy/guidelines | (RG) | No | Noting |
| 4.2 Edit/reworking | (RG) | No | Noting |
| 4.3 Web privacy policy | (RG) | Yes | Decision |
| 5. Annual Return 2007 | | | |
| 5.1 Update | (RG) | Yes | Discussion |
| 5.2 Rules of procedure | (JW/DM) | No | Discussion |
| 6. ICOM Australia – MA joint secretariat – update | | | |
| 6.1 Update | (RG) | No | Noting |
| 6.2 Change of PO box | (RG) | No | Decision |
| 7. Files & archives | | | |
| 7.1 Establishment of file system | (RG) | No | Noting |
| 7.2 Archive policy | (DM) | Yes | Decision |

| B. Reports | | | |
|--|-------|-------|----------------|
| Item | | Paper | Meeting action |
| 8. ICOM Australia Museum Partnerships Program (IAMPP) | | | |
| 8.1 Report | (RG) | Yes | Noting |
| 8.2 Committee | (RG) | Yes | Decision |
| 9. Membership report | | | |
| 9.1 New membership applications | (JW) | No | Decision |
| 9.2 Current membership numbers | (JW) | No | Noting |
| 10. Finances | | | |
| 10.1 Treasurer's report (April 2008) | (DM) | Yes | Decision |
| 10.2 Grant to Angeletta Leggio | (DM) | Yes | Decision |
| 11. Blue Shield [Australian National Committee of the International Council of the (ICBS)] | (JS) | Yes | Decision |
| 12. ICOM Australia Business Plan 2008 – report | (All) | Yes | Noting |

| C. Other business | | | |
|-----------------------------------|--------|-----|--------|
| 13. Global curator program | (DT-S) | Yes | Noting |

D. Next meeting – 7 Oct 2008 (3pm-4pm AEDT) (teleconference)