

# Executive Board Meeting

**3 June 2008**

**Agenda item no. 10.4**

Prepared by: Joseph Corponi

Date: 1 June 2008

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## **Topic: Bank Account Signatories**

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### **Recommendation**

It is recommended that the new Committee approve signatories for the bank accounts and for cheque signing. The recommended signatories are:

Craddock Morton (already recorded)  
Roger Garland  
Don McMichael  
Jonathon Sweet (already recorded)

It is recommended that the following existing signatories be removed:

Joe Corponi  
Ian Galloway

### **Background**

The ICOM Australia accounts require two signatures for any material transaction. The bank accounts have been established in Melbourne however transactions can be processed anywhere. For the past 10 years, the Treasurer has been Melbourne-based and there have been at least two local signatories to ensure that business can proceed reasonably efficiently.

With the appointment of a Canberra based Treasurer and the contracting of Museum Australia to undertake the administrative work, it is recommended that all Canberra based members be made signatories.

### **Issues**

The Fixed Interest Account still has long-retired members as signatories and may require some, yet to be uncovered, specific actions to be put in place.

### **Attachments**

Nil