

Executive Board Meeting

11 Mar 2008

Agenda item no. 5

Prepared by: Roger Garland

Date: 3 Mar 2008

Topic: ICOM Australia Annual General Meeting – Agenda (draft)

1. Recommendation

That the Executive Board note the attached draft agenda for the AGM scheduled for 19 May 2008.

2. Background

- 2.1 ICOM Australia's Rules of Procedure require that the agenda for the AGM include items 1-5 as listed.
- 2.2 A notice of meeting and proxy forms were prepared by the National Secretary on 26 Feb 2008 and sent to Dr Ann Wookey for circulation to members.

3. Issues

- 3.1 The Executive Board might like to nominate additional agenda items.
- 3.2 While the Rules of Procedure require a minimum of 28 days notice to members of an AGM it is important to circulate the notice well in advance of this to help members plan attendance.
- 3.3 As Executive Board members will recall, the AGM date has been chosen to align with Museums Australia's Futures Forum event in Canberra.
- 3.4 Members of Museums Australia and ICOM Australia are to be encouraged to attend each other's AGMs as part of relationship building and to participate in discussion on how the two organisations may work more closely together.

4. Attachment

ICOM Australia AGM agenda (version 0.a)

Attachment



Draft
Version 0.a 3 Mar 2008

Agenda

Annual General Meeting

4.30pm 19 May 2008

**The Studio, National Museum of Australia
Acton Peninsula
Canberra**

- 5. Annual report** (Chair)
- 6. Finances** (Treasurer)
 - 6.1 Presentation of audited accounts
 - 6.2 Appointment of auditor
- 7. Election of Executive Board for 2008**
 - 7.1 Appointment of returning officer
 - 7.2 Executive Board election for the positions of:
 - * Chairperson
 - * Vice Chairperson
 - * National Secretary
 - * Treasurer
 - * Membership Secretary
 - * Newsletter Editor
 - * and at least five other Ordinary Executive Board Members
- 8. Annual business plan 2008** (Chair)
- 9. Other business**