

# Executive Board Meeting

## 11 March 2008

### 4.00pm- 5.00pm AEDT

(Teleconference)

## Agenda

Version 1.0 7 Mar 2008

Item	Paper	Meeting action	
<b>1. Attendance</b>			
1.1 Present	No	Noting	
1.2 Apologies Jennifer Harris	No	Noting	
1.3 Resignation – Maxine Holden	Yes	Decision	
<b>2. Minutes of last meeting (29 Jan 2008)</b> (version 0.a previously circulated)	Yes	Decision	
<b>3. Actions due</b>			
No.	Action	Who	Date required (previous date)
2007-12	<b>2006 rules or procedure:</b> Pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance.	RG	4 Oct 2007
2007-14	<b>ICOM Australia web site – letter of thanks:</b> draft a letter of thanks for CM's signature to Museum Victoria for hosting web site for five years	AW	end Dec 2007
2007-15	<b>ICOM Australia web site – content review:</b> develop a web site content update priority list	AW	End Jan 2008
2007-16	<b>Hosting Triennial Conference of ICOM-CC in 2014:</b> Reply to the email flagging ICOM Australia's interest qualified by the need for considerably more discussion on such matters as whether Australia would bid for the conference and if so where it would be hosted.	CM	End Dec 2007
2007-17	<b>Blue Shield – payment:</b> Clarify the nature of the past and future monetary contributions expected by Blue Shield from ICOM Australia	JS	29 Jan 2008
2008-01	<b>Governance – delegations:</b> Advise the Executive Board by 11 Mar 2008 of the necessary obligations of delegated powers and any need to formalise the understanding and practice of the Board	TM	11 Mar 2008
2008-02	<b>2008 AGM:</b> The National Museum of Australia to coordinate the logistics for the AGM and any associated ICOM Australia award.	CM RG	19 May 2008
2008-03	<b>2008 AGM – members notice:</b> RG to liaise with AW by 25 Feb 2008 on providing members with the appropriate notice of the AGM	RG AW	25 Feb 2008
2008-04	<b>ICOM Australia business plan 2008:</b> Update and circulate an amended plan	RG	end Feb 2008
2008-05	<b>Blue Shield – invoice:</b> JS to contact Margaret Birtley to clarify whether ICOM Australia had been invoiced for the agreed \$200 contribution in FY 2007-2008.	JS	11 Mar 2008



Please turn over

<b>A. General business</b>			
Item		Paper	Meeting action
<b>4. Web site – upgrade update</b>	(AW)	Yes	Decision
<b>5. 2008 AGM</b>	(RG)	No	Discussion
5.1 Notice of meeting & proxy form circulation – update	(AW)	No	Discussion
5.2 Draft agenda	(RG)	Yes	Noting
5.3 Election of Executive Board	(RG)	No	Discussion
<b>6. 2009 AGM</b> (see item 15)	(RG)	No	Discussion
<b>7. Communication policy</b>	(RG)	Yes	Review
<b>8. Communication plan</b>	(RG)	Yes	Review
<b>9. Issues list</b>	(RG)	Yes	Discussion

<b>B. Reports</b>			
Item		Paper	Meeting action
<b>10. ICOM Australia Museum Partnerships Program (IAMPP) report</b>	(RG)	Yes	Noting
<b>11. Membership report</b>			
11.1 New membership applications	(JW)	Yes	Decision
11.2 Current membership numbers	(JW)	Yes	Noting
<b>12. Treasurer's report</b> (no paper received)			
12.1 Payments	(JC)	tbc	Decision
12.2 Income & expenditure statement	(JC)	tbc	Decision
<b>13. Blue Shield</b> [Australian National Committee of the International Council of the (ICBS)]			
13.1 Verbal report	(JS)	No	Noting
<b>14. ICOM Australia Business Plan 2008</b>			
14.1 Verbal reports	(All)	No	Noting

<b>C. Other business</b>			
Item		Paper	Meeting action
<b>15. Museums Australia conference 2009</b>		Yes	Discussion
<b>16. ICOM Australia award for international relations</b>		No	Discussion

<b>D. Next meeting – 22 Apr 2008 (4pm AEST) (teleconference)</b>			
Item		Paper	Meeting action
<b>17. Possible face-to-face meeting 18 May 2008, Canberra</b>		No	Discussion
<b>18. Possible joint session with Museums Australia National Council, 18 May 2008, Canberra</b>		No	Discussion