

Executive Board Meeting

27 Nov 2007

(Teleconference)

ICOM Australian National Committee

Minutes

Version 1.0 30 Jan 2008

1. Attendance	Craddock Morton (Chairperson)	CM	
	Roger Garland (National Secretary) (minutes)	RG	
	Ann Wookey	AW	
	Chris Nobbs	CN	
	Jennifer Harris	JH	
	Jonathan Sweet	JS	
	Patricia Sabine	PS	
	Peter Stanbury	PSt	
2. Apologies	Jo Wills, Joe Corponi, Maxine Holden, Tony Martin (no others received)		
3. Minutes of last meeting 4 Sep 2007	Corrections: Jonathan Sweet was present; Jo Wills not 'Willis'		
	Moved: PS Seconded: AW CARRIED as approved		
4. Actions due	No.	Action	Status
	2007-01	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	Pending next CAMD meeting Apr 2008 TBC
	2007-08	Web site and ICOM international database standards: Investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back	See agenda item 5
	2007-11	ICOM Australia web site – content review: All committee members review and provide a response to AW by end Sep 2007 on the Web Site Renewal proposals as circulated by AW (31 Aug)	See agenda item 5
	2007-12	2006 rules or procedure: Pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance.	Awaiting return of TM from overseas
	2007-13	IAMPP Working Party – program funding FY 2007-2008 round 2: Draft appropriate letters to applicants to advise of the outcome for CM's signature.	Complete

Approved

A. General business

5. Web site & ICOM international database standards	
5.1 Update	Site hosting AW advised that Museum Victoria had volunteered to host the ICOM Australia web site for five years.
	ACTION 2007-14. ICOM Australia web site – letter of thanks: AW to draft by end Dec 2007 a letter of thanks for CM's signature to Museum Victoria for hosting web site for five years.
	Content review AW advised that their had been a minimal response from Executive Board members to her request for comments on the ICOM Australia web site.
ACTION 2007-15.	ICOM Australia web site – content review: AW to develop a web site content update priority list by end Jan 2008.
6. 2008 AGM & 2006 rules of procedure	RG advised that he had pursued the matter as far as he could in TM's absence. Need further advice from TM upon his return from overseas (see Action 2007-12)
7. Hosting Triennial Conference of ICOM-CC in 2014	<p>CM spoke to the paper and sought views from Executive Board members.</p> <p>NOTED: That the Executive Board noted and discussed the possible hosting of the Triennial Conference of the Committee for Conservation of the International Council of Museums (ICOM-CC) in 2014.</p> <p>NOTED: That PS observed:</p> <ul style="list-style-type: none"> • this to be a good opportunity for ICOM Australia and Museums Australia(MA) and that she would progress conversations between the two • that this might be a matter to raise with the Council of Australia Museum Directors (CAMD) • that a lead organisation would be desirable. <p>NOTED: JS's comments that ICOM-CC was a strongly scientific focussed group and the conference may only appeal to a narrow group of ICOM Australia members.</p> <p>NOTED: CM's proposition that a Canberra consortium of cultural organisations with ICOM Australia and Museums Australia might provide support for such a conference.</p> <p>NOTED: RG's point that the Sydney Convention and Visitors Bureau had a vested interest in securing Sydney as a venue for such a conference.</p>
ACTION 2007-16.	Hosting Triennial Conference of ICOM-CC in 2014: CM to reply to the email flagging ICOM Australia's interest qualified by the need for considerably more discussion on such matters as whether Australia would bid for the conference and if so where it would be hosted.

B. Reports

8. Travel grant report – Peter Stanbury	<p>PSt spoke to the paper.</p> <p>Moved: RG Seconded: CN CARRIED as accepted with thanks.</p>
9. IAMPP report	<p>RG spoke to the paper.</p> <p>Moved: AW Seconded: JS CARRIED as accepted.</p>
10. Membership report	
10.1 New membership applications	AW spoke to JW's paper noting that an updated list of new members had been circulated.
DECISION 2007-18.	<p>New members: The Executive Board accepted the following new members to ICOM Australia and ICOM:</p> <ul style="list-style-type: none"> • Leilani Bin-Juda (Ordinary member) • Julie-Anne Carbon (Ordinary member) • Adeo Esplago (Ordinary member) • Dr Elizabeth Findlay (Ordinary member) • Sara Harriet Freeman (Ordinary member) • Paula Lindley (Ordinary member) • Gillian Marsden (Ordinary member) • Bernadette Nicolls (Ordinary member) • Wendy Sharpe (Ordinary member)

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	<ul style="list-style-type: none"> • Kim Simpson (Ordinary member) • Robyn Sloggett (Ordinary member) • Nicole Tse (Ordinary member) • Helen Walpole (Ordinary member) • Margaret Hollis (Ordinary member) • Emeritus Professor Beryl McKenzie (Ordinary member) • Linda Misuraca (Ordinary member) • Marcelle Scott (Ordinary member) • Kathleen Warden (Ordinary member) • Graeme Williams (Ordinary member) • Alice McConnell (Student member) <p>Moved: JS Seconded: AW CARRIED</p>										
10.2 Current membership numbers	NOTED: The membership numbers contained in the report.										
11. Treasurers report	AW provided a verbal report on behalf of JC.										
11.1 Payments	<p>NOTED: that in-principle approval was given for the following expenditure:</p> <ul style="list-style-type: none"> • balance of CAN-PIMA grant monies, to bring in zero balance for AusAID (approximately \$8000 plus GST) • \$143.81 to AW – IAMPP Melbourne-Canberra trip plus web site administration & costs 										
DECISION 2007-19.	<p>Payments approved for:</p> <ul style="list-style-type: none"> • \$123.00 GST to Australian Taxation Office • \$143.81 to AW for web site administration and costs <p>Moved: AW Seconded: JH CARRIED</p>										
11.2 Income and expenditure statement	<p>AW provided a verbal report on behalf of JC.</p> <p>NOTED: that there were no cash flow issues</p>										
11.3 Membership dues for 2008	<p>AW spoke to JC's paper (circulated separately)</p> <p>NOTED: That the Treasurer had presented two options for discussion and for a decision. Option 2 was preferred and supported by the Executive Board.</p>										
DECISION 2007-20.	<p>Membership dues 2008: Agreed to change the following ICOM Australia membership fees for 2008 with all other fees remaining unchanged:</p> <table> <tr> <td>1. Individual associate (voting)</td><td>\$270</td></tr> <tr> <td>2. Individual contributor (voting)</td><td>\$390</td></tr> <tr> <td>3. Institution A (voting)</td><td>\$500</td></tr> <tr> <td>4. Institution C (voting)</td><td>\$1450</td></tr> <tr> <td>5. Student (non-voting)</td><td>\$45</td></tr> </table> <p>Noting that regular changes in student membership fees would be made in order to match the retiree membership fee in accordance with ICOM international fees.</p> <p>Moved: AW Seconded: JH CARRIED</p>	1. Individual associate (voting)	\$270	2. Individual contributor (voting)	\$390	3. Institution A (voting)	\$500	4. Institution C (voting)	\$1450	5. Student (non-voting)	\$45
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12. Blue Shield report	<p>JS provided a verbal report.</p> <p>NOTED: That the second meeting of Australian National Committee of the International Council of the (ICBS) was cancelled</p> <p>That a May 2008 event is proposed similar to US Blue Shield May Day concept aimed at promoting Blue Shield and its work</p> <p>That the Collections Council of Australia intends to promote the May event and has a page on its website on the inaugural 2007 Australian campaign</p> <p>That JS has liaised with Museums Australia (Victoria) regarding the inclusion of an article on Blue Shield in their <i>Insite</i> magazine</p> <p>that Blue Shield was progressing its incorporation</p> <p>NOTED: AW's query on the payment of \$200 to the Blue Shield operating fund.</p>										
ACTION 2007-17.	Blue Shield – payment: JS to clarify by 29 Jan 2008 the nature of the past and future monetary contributions expected by Blue Shield from ICOM Australia.										

Approved

C. Other business

13. Strategic Plan 2007-2011 - update	RG spoke to the paper. NOTED: That the Executive Board reviewed and discussed the updated version of the Strategic Plan 2007-2011 (version 1.0b). That allocation and timetabling of business plan work needed to occur
DECISION 2007-21.	Strategic Plan 2007-2011: was approved for release subject to a further update being undertaken incorporating the changes identified at the meeting and from further consultation with Executive Board members.
14. Memory of the World Conference 2008	PS spoke to the issue. NOTED: That assistance was being sort by the organisers of the UNESCO Memory of the World program 2008 Conference (19-22 Feb 2008, National Library of Australia, Canberra) to upgrade the travel class for ICOM President Alissandra Cummins.

D. Next meeting: 29 Jan 2008 (4pm AEDT) (teleconference)

Action list

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2007-01	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	CM	Next CAMD meeting	Pending next CAMD meeting Apr 2008 TBC
2007-08	Web site and ICOM international database standards: Investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back	CN LK	4 Sep 2007	See agenda item 5
2007-11	ICOM Australia web site – content review: All committee members review and provide a response to AW by end Sep 2007 on the Web Site Renewal proposals as circulated by AW (31 Aug)	All	End Sep	See agenda item 5
2007-12	2006 rules or procedure: Pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance.	RG	4 Oct 2007	Awaiting return of TM from overseas
2007-13	IAMPP Working Party – program funding FY 2007-2008 round 2: Draft appropriate letters to applicants to advise of the outcome for CM's signature.	AW	end Sep 2007	Complete
2007-14	ICOM Australia web site – letter of thanks: draft a letter of thanks for CM's signature to Museum Victoria for hosting web site for five years	AW	end Dec 2007	
2007-15	ICOM Australia web site – content review: develop a web site content update priority list	AW	End Jan 2008	
2007-16	Hosting Triennial Conference of ICOM-CC in 2014: Reply to the email flagging ICOM Australia's interest qualified by the need for considerably more discussion on such matters as whether Australia would bid for the conference and if so where it would be hosted.	CM	End Dec 2007	
2007-17	Blue Shield – payment: Clarify the nature of the past and future monetary contributions expected by Blue Shield from ICOM Australia	JS	29 Jan 2008	

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Decision list (this meeting)

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