

Executive Board Meeting

(Teleconference)

4 Sep 2007

ICOM Australian National Committee

Minutes

Version 1.0 5 Dec 2007

1. Present & apologies	Craddock Morton (Chairperson)	CM	
	Roger Garland (National Secretary) (minutes)	RG	
	Joe Corponi (Treasurer)	JC	
	Allison Gray	AG	
	Ann Wookey	AW	
	Jennifer Harris	JH	
	Jonathan Sweet	JS	
	Maxine Holden	MH	
	Lynda Kelly	LK	
	Patricia Sabine	PS	
Peter Stanbury	PSt		
2. Apologies	Chris Nobbs, Jo Wills, Tony Martin		
2.1 Resignation	Executive Board member Barry Russell tendered his resignation by email dated 22 Aug 2007.		
	NOTED: That Barry Russell (BR)has moved to a new position with increased workload which regrettably prevented him remaining on the Board.		
	NOTED: That RG replied to BR by email on 22 Aug 2007 thanking him for his contributions.		
	NOTED: That the Executive Board thanked Barry for his contributions and wished him well.		
DECISION 2007-12.	Resignation – Barry Russell: The Executive Board accepted Barry Russell's resignation from the Board. CARRIED by acclamation		
2.2 New member	Allison Gray (Acting Curator <i>Australian Visual Arts and Crafts</i> , Museum and Art Gallery of Northern Territory) was approached by RG to join the Board on recommendation from Barry Russell. Unanimous support was expressed by Board members through an email poll.		
	DECISION 2007-13. New board member – Allison Gray: The Executive Board ratified the appointment of Allison Gray to the Board. CARRIED by acclamation		
3. Minutes of last meeting 10 Jul 2007	Moved: JC Seconded: PS CARRIED as approved		
4. Actions due	No.	Action	Status
	2007-07	Strategic plan 2007-2011: Obtain soft copy of the plan from Anne Dalton and circulate to Executive Board members	Complete
	2007-08	Web site and ICOM international database standards: Investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back	Pending
	2007-09	Travel bursary: CM to write a congratulatory letter to Kim Selling and noting he is looking forward to catching-up in Vienna	Complete
	2007-10	Vienna 2007 conference: Executive Board members to advise CM of any issues that should be represented at the conference	Complete

Approved

A. General business

5. ICOM conference – Vienna 2007

5.1 Verbal reports

A number of verbal reports were provided by Board participants.

NOTED: CM's observations that:

- the strength of ICOM was palpable amongst the 2500 delegates
- there was wide international representation
- content of the specialist group meetings was broad ranging
- General Assembly – late arrival of resolutions presented challenges for the process of simultaneous translators
- Advisory Council – covered strategic plan, consideration of the adoption of a more active role between assemblies, the growth of ICOM business was not matched by resource growth
- was unable to attend the prearranged gathering for Australian delegates.

NOTED: PSt's observations that:

- the international committees tended to work well
- there was a need for up-to-date agendas to be available at the conference for the international committees
- there was good representation at the committee meetings

NOTED: LK's observations that:

- the presented papers were of a lesser standard than the Seoul conference
- that overall the Vienna conference was less well organised and coordinated
- that a chance meeting with Australian ambassador to Austria Peter Shannon prompted LK to have the idea that ICOM Australia might like to consider liaison with DFAT and the appropriate international delegation to host a function for Australian delegates.

NOTED: JH's observations that:

- there was heated exchanges at the ICOFOM (International Committee for Museology) on matters of ethics
- there was very good simultaneous translation (in comparison to the Melbourne ICOM conference the translation in Vienna was superb; we must ensure in future that we have very good translators)
- there was a need to ensure that committee meeting spaces were appropriate for round table format

PS suggested that Bernice Murphy would be a good contact with which to discuss a range of ICOM matters. It was noted that CM had already had detailed discussions and briefings from Ms Murphy.

6. Web site & ICOM international database standards

6.1 Feedback from conference investigations

LK advised that she was unable to attend the relevant sessions or make contact with relevant delegates on the matter

The Board would await feedback from CN on any deliberations he was able to make.

6.2 Website renewal report

AW spoke to the paper.

AW noted that subsequent to the circulation of the paper Bjorn Smidt of ICOM had advised that there was an indeterminate completion date for the ICOM database and website work.

Discussion ensued around the merits of various options.

NOTED: That there was an immediate business need for ICOM Australia to readily communicate with its members, have an on-line membership subscription service and to update the operational backend of its existing web pages.

NOTED: That CM advised the Board that ICOM Australia was authorised to use funds supplied by the National Museum of Australia for the IAMPP and currently unspent as an interim funding source for web site development purposes.

NOTED: That CM advised that the National Museum of Australia would top-up the IAMPP funds as a one off compensation for interim expenditure.

DECISION 2007-14.

ICOM Australia web site – hosting: The Executive Board approved the moving of the ICOM Australia web site from Queensland Museum to a secure service provided by Toadshow.

Moved: AW Seconded: JC CARRIED

Approved

DECISION 2007-15.	ICOM Australia web site – content transfer: The Executive Board approved the transfer of the current content of the ICOM Australia web site to the new host, the implementation of the proposed design upgrade and payment of running costs to a limit of \$3000 this financial year for all these activities.
ACTION 2007-11.	ICOM Australia web site – content review: All committee members review and provide a response to AW by end Sep 2007 on the Web Site Renewal proposals as circulated by AW (31 Aug)
7. 2008 AGM & 2006 rules of procedure	<p>AW spoke to the paper.</p> <p>Annual General Meeting 2008</p> <p>NOTED: That the alignment of the ICOM Australia AGM with the MA conference has only been a relatively recent development.</p> <p>NOTED: That while MA was planning to hold a conference in 2008 it was considering a number of options special seminar arrangements.</p> <p>NOTED: That further discussion on the matter would be held on the Executive Board planning day on 4 Oct 2007.</p> <p>2006 rules or procedure</p> <p>NOTED: That with TM away overseas a ready answer on the matter was not possible</p>
ACTION 2007-12.	2006 rules or procedure: RG to pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance.
8. Advertising – Australian Art Review	<p>AW spoke to the paper.</p> <p>NOTED: That the Board had reservations on approving ad hoc advertising proposals and that such matters should be considered within a strategic and business planning framework.</p> <p>NOTED: That the Strategic Planning workshop scheduled for 4 Oct 2007 would include discussions on a communication strategy,</p>

B. Reports

9. ICOM Australia Museum Partnerships Program	
9.1 Report	<p>RG spoke to the paper.</p> <p>NOTED: The paper.</p>
9.2 Working party minutes 13 Aug 2007	<p>RG tabled the paper (separate electronic circulation 10 Sep 2007).</p> <p>RG spoke to the recommended decisions on IAMPP program funding for round 2 of FY 2007-2008 and sought Executive Board endorsement.</p>
DECISION 2007-16.	<p>IAMPP Working Party – program funding FY 2007-2008 round 2: That the Executive Board endorsed the recommendations of the IAMPP Working Party on FY 2007-2008 round 2 program applications for</p> <ul style="list-style-type: none"> • Fiji Museum-Museum Victoria – Provision of Fiji Museum staff training and collections storage assistance (to fund) • Timor L'este-Museum and Art Gallery of the Northern Territory – Australia collection preservation and exhibition development program (not to fund) • PIMA-Australian Museum – Pacific Cultural Centres and Australia Museum partnership (not to fund) <p>Moved: RG Seconded: AW CARRIED</p>
ACTION 2007-13.	IAMPP Working Party – program funding FY 2007-2008 round 2: AW to draft appropriate letters to applicants to advise of the outcome for CM's signature by end sep 2007.
10. Membership report	
10.1 New membership applications	<p>CM spoke to JW's paper</p> <p>NOTED: That Nancy Ladas application and membership had previously been approved by the Board.</p>
DECISION 2007-17.	<p>New members: The Executive Board accepted the following new members to ICOM Australia and ICOM:</p> <p>Robyn Bushell (Ordinary Member) Catherine De Lorenzo (Ordinary Member) Robert Hoskin (Ordinary Member) Susie Leehane (Ordinary Member) Tony Schwensen (Ordinary Member) Mikala Tai (Student member)</p>

Approved

	Moved: JC Seconded: PSt CARRIED
10.2 Current membership numbers	NOTED: The membership numbers contained in the report.
11. Treasurers report	JC spoke to the paper. NOTED: That CM's decision that the National Museum of Australia would meet the additional travel cost of \$532.20 for Meredith Blake's (Secretary-General of PIMA) to the 2007 Museums Australia conference. The report was adopted. Moved: JC Seconded: AW CARRIED
12. Blue Shield report	Held over due to JS's absence.

C. Other business

None	
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D. Next meeting: 4 Oct 2007 (Face-to-face)

13. Meeting logistics	
13.1 Venue	Elders' meeting room, Melbourne Museum, Carlton
13.2 Time	10am-5pm
13.3 Agenda items	Include the following topics for discussion: <ul style="list-style-type: none"> • Strategic plan & ICOM international strategic plan • Web site • Membership communication

Approved

Action list

No.	Action	Who	Date required (previous date)	Status
2007-01	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	CM	Next CAMD meeting	Next CAMD meeting is mid-Aug 2007
2007-07	Strategic plan 2007-2011: Obtain soft copy of the plan from Anne Dalton and circulate to Executive Board members	RG	end Jul 2007	Complete
2007-08	Web site and ICOM international database standards: Investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back	CN LK	4 Sep 2007	Pending
2007-09	Travel bursary: CM to write a congratulatory letter to Kim Selling and noting he is looking forward to catching-up in Vienna	CM	End July	Complete
2007-10	Vienna 2007 conference: Executive Board members to advise CM of any issues that should be represented at the conference	All	Early Aug	Complete
2007-11	ICOM Australia web site – content review: All committee members review and provide a response to AW by end Sep 2007 on the Web Site Renewal proposals as circulated by AW (31 Aug)	All	End Sep	
2007-12	2006 rules or procedure: Pursue the matter of registration of the rules of procedure with TM in the first instance and the ACT Registrar-General in the second instance.	RG	4 Oct 2007	
2007-13	IAMPP Working Party – program funding FY 2007-2008 round 2: Draft appropriate letters to applicants to advise of the outcome for CM's signature.	AW	end Sep 2007	

Decision list (this meeting)

No.	Decision	Date
2007-12	Resignation – Barry Russell: The Executive Board accepted Barry Russell's resignation from the Board.	4 Sep 2007
2007-13	New board member – Allison Gray: The Executive Board ratified the appointment of Allison Gray to the Board	4 Sep 2007
2007-14	ICOM Australia web site – hosting: The Executive Board approved the moving of the ICOM Australia web site from Queensland Museum to a secure service provided by Toadshow.	4 Sep 2007
2007-15	ICOM Australia web site – content transfer: The Executive Board approved the transfer of the current content of the ICOM Australia web site to the new host, the implementation of the proposed design upgrade and payment of running costs to a limit of \$3000 this financial year for all these activities.	4 Sep 2007
2007-16	IAMPP Working Party – program funding FY 2007-2008 round 2: That the Executive Board endorsed the recommendations of the IAMPP Working Party on FY 2007-2008 round 2 program applications for <ul style="list-style-type: none"> Fiji Museum-Museum Victoria – Provision of Fiji Museum staff training and collections storage assistance (to fund) Timor L'este-Museum and Art Gallery of the Northern Territory – Australia collection preservation and exhibition development program (not to fund) PIMA-Australian Museum – Pacific Cultural Centres and Australia Museum partnership (not to fund) 	4 Sep 2007