

Executive Board Meeting

10 Jul 2007

(Teleconference)

ICOM Australian National Committee

Minutes

Version 1.0 4 Sep 2007

1. Present & apologies	Craddock Morton (Chairperson)	CM	
	Roger Garland (National Secretary) (minutes)	RG	
	Joe Corponi (Treasurer)	JC Tony	
	Martin (Public Officer)	TM	
	Ann Wookey	AW	
	Chris Nobbs	CN	
	Jennifer Harris	JH	
	Jonathan Sweet	JS	
	Lynda Kelly	LK	
	Patricia Sabine	PS	
	Peter Stanbury	PSt	
	Apologies: Barry Russell, Jennifer Harris, Jo Willis. Maxine Holden		
2. Acceptance of Minutes of Previous Meeting held 29 May 2007	Moved: PSt Seconded: AW Carried - approved		
3. Actions due	No.	Action	Status
	2007-1	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	Next CAMD meeting due mid Aug 2007
	2007-2	Travel invoice: Invoice the National Museum of Australia for the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association)	Complete
	2007-3	Travel bursary committee meeting: Convene a meeting of the Travel Bursary Committee to finalise the selection of bursary recipients	Complete
	2007-4	Executive Board meeting dates: Update the meeting calendar and circulate to Board members.	Complete
	2007-5	ACT annual statement of particulars of association: AW to liaise with RG & TM to meet 30 Jun 2007 lodgment requirements.	Complete (Final signature by RG)
	2007-6	ICOM 2007 Vienna – member attendance: AW to place a notice on the ICOM Australia website requesting members to contact ICOM Australia if they are attending the ICOM 2007 Vienna conference	Complete

A. General business

4. Strategic plan 2007-2011	
4.1 Implementation	<p>CM noted that the plan had been tabled at the AGM on 17 May 2007.</p> <p>NOTED: That the Executive Board needed to further discuss the strategic plan and further develop implementation actions.</p> <p>NOTED: That such a discussion should be informed by outcomes from the ICOM Vienna 2007 conference.</p>

Approved

4.2 Face-to-face meeting	<p>NOTED: That the Executive Board would meet face-to-face in Melbourne on 4 Oct 2007 to discuss implementation of the strategic plan.</p> <p>NOTED: That CM, JC and RTG would coordinate the face-to-face meeting and advise members of the Executive Board accordingly.</p>
ACTION 2007-7.	Strategic plan 2007-2011: RG obtain soft copy of the plan from Anne Dalton and circulate to Executive Board members by end Jul 2007
5. E-bulletin development	<p>RG sought clarification on the status of the development of an electronic bulletin for ICOM Australia members. He noted that he could prepare with some effort an email list but sought guidance from the Executive Board as to their perception of the immediate business need.</p> <p>NOTED: AW's advice that:</p> <ul style="list-style-type: none"> the upgrade brief for the ICOM Australia web site included enabling an e-bulletin function the Paris ICOM office had been contacted earlier in the year seeking clarification of the resolution of ICOM database standards and the granting of monies to complete web upgrade work membership renewals invoicing and on-line membership payments would greatly relieve the current workload of the manual approach <p>NOTED: CM's preference to await clarification from the ICOM office in Paris and discuss the matter again in the context of the proposed October strategic plan discussion.</p>
ACTION 2007-8.	Web site and ICOM international database standards: CN & LK to investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back to the Sep meeting
6. CAMD request – support for African museums	<p>CM advised that the Council for Australian-Arab relations has grant funds for a possible staff exchange between Australian institutions and a number of Tunisian and Algerian museums.</p> <p>NOTED: That ICOM Australia and CAMD had a focus on the Asia-Pacific region.</p> <p>NOTED: That consideration of such options needed to be considered in the context of ICOM Australia's strategic plan; that managing and resourcing demands on such exchanges tended to be high and would be best dealt with by a dedicated part-time assistant in the absence of a paid secretariat.</p> <p>NOTED: That Australia art museums may have a better alignment than other museums.</p>
DECISION 2007-8.	<p>CAMD request – support for African museums: CM will report back to CAMD that ICOM Australia:</p> <ul style="list-style-type: none"> had a focus on the Asia-Pacific region for cultural and governance support and as such was not in a position to support an African program suggests that Australian art museums may have an interest in the African options <p>CARRIED by acclamation</p>
7. Australian National Committee of the International Council of the Blue Shield (ICBS)	
7.1	<p>RG spoke to the paper.</p> <p>NOTED: The paper.</p> <p>NOTED: That JS volunteered to represent ICOM Australia on the ICBS subject to appropriate briefings.</p>
DECISION 2007-9.	<p>Australian National Committee of the International Council of the Blue Shield (ICBS) - ICOM Australia representation: JS to represent ICOM Australia.</p> <p>CARRIED by acclamation.</p>
8. ICOM conference – Vienna 2007	
8.1 Travel bursary update	<p>NOTED: That a travel bursary had been awarded to Peter Stanbury (see Treasurer's Report)</p> <p>NOTED: That Kim Selling had been awarded an ICOM international travel bursary and had been advised and congratulated in writing by JC.</p>
ACTION 2007-9.	Travel bursary: CM to write a congratulatory letter to Kim Selling and noting he is looking forward to catching-up in Vienna
8.2 Attendance	<p>NOTED: That the following ICOM Australia members are planning to attend the Vienna 2007 conference:</p> <ul style="list-style-type: none"> Amareswar Galla Bernice Murphy Chris Nobbs Craddock Morton Jennifer Harris Kim Selling Lynda Kelly Peter Stanbury Tony Martin
8.3 Conference caucus	NOTED: ICOM Australia members plan to caucus at the welcoming function of the Vienna 2007 conference on voting strategies and related matters.

Approved

8.4 Conference voting	See Item 8.3 above.
ACTION 2007-10.	Vienna 2007 conference: Executive Board members to advise CM by early August of any issues that should be represented at the conference

B. Reports

9. Membership report	CM spoke to JW's paper.
9.1 New membership applications	
DECISION 2007-10.	<p>New members: The Executive Board accepted the following new members to ICOM Australia and ICOM:</p> <p>Julia Clarke (ordinary member) Catherine De Lorenzo (ordinary member) Ian Hawksby (ordinary member) Mikala Tai (student member)</p> <p>Moved: JC Seconded: AW CARRIED</p>
9.2 Current membership numbers	<p>NOTED: The membership numbers contained in the report.</p> <p>NOTED: That PS had not yet received a membership card.</p> <p>NOTED: AW's advice that membership fees for new applications were not being banked until the Executive Board had approved the applications.</p>
10. Treasurers report	<p>JC spoke to the paper.</p> <p>The meeting noted the report (Recommendation 1).</p>
10.1 Payments	
DECISION 2007-11.	<p>Payments: The Executive Board approved the following payments:</p> <p>1. Australian Museum ICOM Australia Museum Partnerships Program \$52.11</p> <p>3. Dr Ann Wookey expenses \$250.00</p> <p>Moved: JS Seconded: CN CARRIED</p>
10.2 Travel bursaries	<p>NOTED: The report on travel bursaries.</p> <p>NOTED: That the following payments had been made:</p> <ul style="list-style-type: none"> Peter Stanbury Travel bursary \$1800.00 Kim Selling ICOM international travel bursary \$4182.92.
10.3 Income & expenditure statement	NOTED: The statement.

C. Other business

11. UNESCO Memory of the world program – 3rd international conference	<p>CM spoke to the item.</p> <p>NOTED: That the conference would be held in Canberra at the National Library of Australia 19-22 Feb 2008.</p> <p>NOTED: That CM would pass on to Jan Lyell (Chair Australian committee UNESCO Memory of the world program) any suggestions regarding the program from Executive Board members</p>
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D. Next meeting: 4 Sep 2007 (Teleconference 4.00pm)

Approved

Action list

No.	Action	Who	Date required (previous date)	Status
2007-1	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	CM	Next CAMD meeting	Next CAMD meeting is mid-Aug 2007
2007-2	Travel invoice: Invoice the National Museum of Australia for the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association)	JC	ASAP	Complete
2007-3	Travel bursary committee meeting: Convene a meeting of the Travel Bursary Committee to finalise the selection of bursary recipients	CM JC AM	Early Jul	Complete
2007-4	Executive Board meeting dates: Update the meeting calendar and circulate to Board members.	RG	Mid-Jun	Complete
2007-5	ACT annual statement of particulars of association: AW to liaise with RG & TM to meet 30 Jun 2007 lodgment requirements.	AW RG TM	30 Jun 2007	Complete
2007-6	ICOM 2007 Vienna – member attendance: AW to place a notice on the ICOM Australia website requesting members to contact ICOM Australia if they are attending the ICOM 2007 Vienna conference	AW	Early Jun	Complete
2007-7	Strategic plan 2007-2011: Obtain soft copy of the plan from Anne Dalton and circulate to Executive Board members	RG	end Jul 2007	
2007-08	Web site and ICOM international database standards: Investigate ICOM international's progress on web site database standards and related matters while attending the ICOM Vienna 2007 conference and report back	CN LK	4 Sep 2007	
2007-09	Travel bursary: CM to write a congratulatory letter to Kim Selling and noting he is looking forward to catching-up in Vienna	CM	End July	
2001-10	Vienna 2007 conference: Executive Board members to advise CM of any issues that should be represented at the conference	All	Early Aug	

Decision list (this meeting)

No.	Decision	Date
2007-08	CAMD request – support for African museums: CM will report back to CAMD that ICOM Australia: <ul style="list-style-type: none"> had a focus on the Asia-Pacific region for cultural and governance support and as such was not in a position to support an African program suggests that Australian art museums may have an interest in the African options 	29 May 2007
2007-09	Australian National Committee of the International Council of the Blue Shield (ICBS) - ICOM Australia representation: JS to represent ICOM Australia.	29 May 2007
2007-10	New members: The Executive Board accepted the following new members to ICOM Australia and ICOM: <ul style="list-style-type: none"> Julia Clarke (ordinary member) Catherine De Lorenzo (ordinary member) Ian Hawksby (ordinary member) Mikala Tai (student member) 	29 May 2007
2007-11	Payments: The Executive Board approved the following payments: <ol style="list-style-type: none"> Australian Museum ICOM Australia Museum Partnerships Program \$52.11 3. Dr Ann Wookey expenses \$250.00 	29 May 2007