

# Executive Board Meeting

29 May 2007

(Teleconference)

## ICOM Australian National Committee

### Minutes

Version 1.0 10 Jul 2007

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| <b>1. Present &amp; apologies</b>                                      | <p>Craddock Morton (Chairperson) CM<br/>         Roger Garland (National Secretary) (minutes) RG<br/>         Joe Corponi (Treasurer) JC<br/>         Tony Martin (Public Officer) TM</p> <p>Ann Wookey AW<br/>         Chris Nobbs CN<br/>         Jennifer Harris JH<br/>         Jonathan Sweet JS<br/>         Lynda Kelly LK<br/>         Patricia Sabine PS<br/>         Peter Stanbury PSt</p> <p><b>Apology:</b> Barry Russell, no other apologies received</p>   |
| <b>2. Acceptance of Minutes of Previous Meeting held 17 April 2007</b> | <p>Moved: CM Seconded: AW<br/>         Approved</p>   |
| <b>3. Business arising from previous minutes</b>                       | <p><b>3.1 ICOM Australia International Exchange Program</b><br/>         CN noted that:<br/>         • he was seeking information on existing exchange programs operating in Australian institutions<br/>         • Council of Australia Museum Directors (CAMD) sponsorship support might be sought<br/>         • he was attending the ICOM 2007 Vienna conference and will discuss exchange program options with German museum officials<br/>         • any exchange should be project based</p> <p><b>ACTION 2007-1.</b> <b>ICOM Australia International Exchange Program:</b> CM to investigate with CAMD possible sponsorship options</p> <p><b>3.2 ICOM Australia website</b><br/>         AW noted that a copy of the AGM 2007 material would be circulated soon to the website committee for review.</p> <p><b>3.3 PIMA membership</b><br/>         JC noted that he would be posting tomorrow (30 May 2007) a cheque for ICOM Australia's institutional membership of Pacific Islands Museums Association (PIMA)</p> <p><b>3.4 Strategic Plan 2007-2011</b><br/> <b>NOTED:</b> That the draft ICOM Australia Strategic Plan 2007-2011 was circulated with other AGM papers</p> <p><b>3.5 Travel bursaries (see also Item 6)</b><br/> <b>NOTED:</b> That CM offered on behalf of the National Museum of Australia to pay, on a one-off basis, the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association).<br/>         The meeting supported the offer by acclamation.</p> <p><b>DECISION 2007-1.</b> <b>Travel costs:</b> The National Museum of Australia would meet the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association).<br/>         CARRIED by acclamation</p> |

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| <b>ACTION 2007-2.</b>   | <b>Travel invoice:</b> JC to invoice the National Museum of Australia for the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association).  |
|   | <b>NOTED:</b> That the ICOM Australia Travel Bursary Committee would be reconvened with the following membership: Craddock Morton, Joe Corponi and Andrew Moritz  |
| <b>ACTION 2007-3.</b>   | <b>Travel bursary committee meeting:</b> CM to convene a meeting of the Travel Bursary Committee to finalise the selection of bursary recipients  |
| <b>4. ICOM Australia AGM 17 May 2007</b>                                  | The meeting noted the draft minutes of the ICOM Australia AGM held on 17 May 2007 in Old Parliament House, Canberra.  |
| <b>5. ICOM Australia Museum Partnerships Program (IAMPP)</b>              | <p>AW noted that:</p> <ul style="list-style-type: none"> <li>one application had been received for the 2007-2008 AusAID round of grant applications</li> <li>this application was from Museum Victoria in partnership with the Fiji Museum for provision of Fiji Museum staff training and collections storage assistance</li> <li>the cost of the project was \$32 000 of which a grant application of approximately \$13 000 was made</li> <li>final paper work would soon be prepared for submission to the National Museum of Australia for processing and finalisation with AusAID.</li> </ul> |
| <b>DECISION 2007-2.</b>   | <p><b>IAMPP:</b> That the Executive Board approved the lodging of the project by Museum Victoria in partnership with the Fiji Museum for provision of Fiji Museum staff training and collections storage assistance.</p> <p>Moved: AW      Seconded: RG      <b>CARRIED</b></p>   |
| <b>6. ICOM Australia travel bursary</b>                                   | <p>(See also Item 3.5)</p> <p>PS noted his concerns regarding the process of assessing and awarding ICOM Australia travel bursaries.</p> <p><b>NOTED:</b> That with the offer by the National Museum of Australia to meet the travel costs of the Secretary General of PIMA that travel bursary applications could be assessed in consideration of the original preserved pool of money.</p>  |
| <b>7. Membership report</b>   | The meeting noted the report.   |
| <b>DECISION 2007-3.</b>   | <p><b>New members:</b> The Executive Board accepted the following new members to ICOM Australia and ICOM:</p> <p>Jane Wild (ordinary member)<br/>         Sally Watterson (ordinary member)<br/>         Mary Hallack (ordinary member)<br/>         Karen Leary (ordinary member)</p> <p>Moved: JC      Seconded: AW      <b>CARRIED</b></p>   |
| <b>8. Treasurers report</b>   | <p>JC spoke to the paper.</p> <p>The meeting noted the report (Recommendation 1).</p>   |
| <b>DECISION 2007-4.</b>   | <p><b>Payments:</b> The Executive Board approved the following payments:</p> <ol style="list-style-type: none"> <li>ICOM dues for the Paris office noting approximate figure due to variable exchange rate US\$34 352</li> <li>Australian Museum ICOM Australia Museum Partnerships Program \$4890.00</li> <li>Dr Ann Wookey expenses \$75.00</li> </ol> <p>Moved: PSt      Seconded: TM      <b>CARRIED</b></p>  |
| <b>DECISION 2007-5.</b>   | <p><b>NOTED:</b> That the consideration of additional travel bursary money was superseded by the outcome recorded under item 3.5 (Recommendation 3)</p>   |
| <b>DECISION 2007-6.</b>   | <p><b>Chairperson urgent payment approval:</b> The Executive Board approved in accordance with previous arrangements that urgent payments that arise between Executive Board meetings will be approved by the ICOM Australian National Committee Chairperson.</p> <p>Moved: JC      Seconded: AW      <b>CARRIED</b></p>  |
| <b>DECISION 2007-6.</b>   | <p><b>Term deposit signatories:</b> The Executive Board approved Craddock Morton and Joe Corponi as joint signatories on term deposit accounts with the ANZ bank.</p> <p>Moved: AW      Seconded: JS      <b>CARRIED</b></p>  |
| <b>9. Dates of 2007-2008 ICOM Executive Board Teleconference Meetings</b> | <p>RG spoke to the paper.</p> <p>The meeting discussed variations to the dates.</p>   |

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| <b>ACTION 2007-4.</b>  | <b>Executive Board meeting dates:</b> RG to update the meeting calendar and circulate to Board members.  |
| <b>DECISION 2007-7.</b>  | <b>Teleconference payment:</b> That the National Museum of Australia would meet the costs of the ICOM Australian National Committee Executive Board teleconference for FY 2007-2008.<br>CARRIED by acclamation   |
| <b>10. Other business</b>                                      |  |
| <b>10.1 ACT annual statement of particulars of association</b> | AW noted that the ACT government required the lodging of the <i>Annual statement of particulars of association</i> by 30 Jun 2007.   |
| <b>ACTION 2007-5.</b>  | <b>ACT annual statement of particulars of association:</b> AW to liaise with RG & TM to meet 30 Jun 2007 lodgment requirements.  |
| <b>10.2 ICOM 2007 Vienna</b>                                   | TM noted the desirability of obtaining a list of ICOM Australia members who would be attending the ICOM 2007 Vienna conference. This would assist in organising the voting at relevant committee and assembly meetings.<br><b>NOTED:</b> That this would be an item for discussion at the next Executive Board meeting |
| <b>ACTION 2007-6.</b>  | <b>ICOM 2007 Vienna – member attendance:</b> AW to place a notice on the ICOM Australia website requesting members to contact ICOM Australia if they are attending the ICOM 2007 Vienna conference   |
| <b>10.3 New membership database</b>                            | AW noted that she was progressing the development of a new membership database   |

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| <b>NEXT MEETING</b> | 10 Jul 2007 4.00pm AEST |
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## Action list

| No.    | Action  | Who            | Date required<br>(previous date) | Status |
|--------|---|----------------|----------------------------------|--------|
| 2007-1 | <b>ICOM Australia International Exchange Program:</b> Investigate with CAMD possible sponsorship options  | CM             | Next CAMD meeting                |        |
| 2007-2 | <b>Travel invoice:</b> Invoice the National Museum of Australia for the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association) | JC             | ASAP                             |        |
| 2007-3 | <b>Travel bursary committee meeting:</b> Convene a meeting of the Travel Bursary Committee to finalise the selection of bursary recipients  | CM<br>JC<br>AM | Early Jul                        |        |
| 2007-4 | <b>Executive Board meeting dates:</b> Update the meeting calendar and circulate to Board members.   | RG             | Mid-Jun                          |        |
| 2007-5 | <b>ACT annual statement of particulars of association:</b> AW to liaise with RG & TM to meet 30 Jun 2007 lodgment requirements.   | AW<br>RG<br>TM | 30 Jun 2007                      |        |
| 2007-6 | <b>ICOM 2007 Vienna</b> – member attendance: AW to place a notice on the ICOM Australia website requesting members to contact ICOM Australia if they are attending the ICOM 2007 Vienna conference                      | AW             | Early Jun                        |        |

## Decision list (this meeting)

| No.    | Decision   | Date        |
|--------|--|-------------|
| 2007-1 | <b>Travel costs:</b> The National Museum of Australia would meet the travel expenses for the Museums Australia 2007 Conference attendance of Meredith Blake (Secretary General, Pacific Islands Museums Association).<br>CARRIED by acclamation  | 29 May 2007 |
| 2007-2 | <b>IAMP:</b> That the Executive Board approved the lodging of the project by Museum Victoria in partnership with the Fiji Museum for provision of Fiji Museum staff training and collections storage assistance.<br>Moved: AW      Seconded: RG      CARRIED   | 29 May 2007 |
| 2007-3 | <b>New members:</b> The Executive Board accepted the following new members to ICOM Australia and ICOM:<br>Jane Wild (ordinary member)<br>Sally Watterson (ordinary member)<br>Mary Hallack (ordinary member)<br>Karen Leary (ordinary member)<br>Moved: JC      Seconded: AW      CARRIED  | 29 May 2007 |
| 2007-4 | <b>Payments:</b> The Executive Board approved the following payments:<br>1. ICOM dues for the Paris office noting approximate figure due to variable exchange rate US\$34 352<br>2. Australian Museum ICOM Australia Museum Partnerships Program \$4890.00<br>3. Dr Ann Wookey expenses \$75.00<br>Moved: PSt      Seconded: TM      CARRIED | 29 May 2007 |

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| 2007-5 | <b>Chairperson urgent payment approval:</b> The Executive Board approved in accordance with previous arrangements that urgent payments that arise between Executive Board meetings will be approved by the ICOM Australian National Committee Chairperson<br>Moved: JC      Seconded: AW      CARRIED | 29 May 2007 |
| 2007-6 | <b>Term deposit signatories:</b> The Executive Board approved Craddock Morton and Joe Corponi as joint signatories on term deposit accounts with the ANZ bank.<br>Moved: AW      Seconded: JS      CARRIED  | 29 May 2007 |
| 2007-7 | <b>Teleconference payment:</b> That the National Museum of Australia would meet the costs of the ICOM Australian National Committee Executive Board teleconference for FY 2007-2008.<br>CARRIED by acclamation  | 29 May 2007 |