

Executive Board Meeting

8 December 2009

Agenda item no. 10

Prepared by: Don McMichael
Date: 6 December 2009

Topic: Treasurer's Report

1. Recommendation

That the Board:

- 1.1 approve the payments made since 13 October 2009, listed in Attachment A.
- 1.2 approve adjustment of the payment approved at the Board's October meeting from \$1830.75 to \$1862.75.
- 1.3 adopt the draft budget for 2010.

2. Background

- 2.1 There has been comparatively little financial activity during the period since October. The final payment of 2009 subscriptions for Australian Members has been remitted to Paris. No further payments for the upgrading of the website have been made (the final payment of \$2502.50 is still to come). A grant of \$1200 has been paid to the Museum Historian's National Network of Museums Australia for the Global Curator Program.
- 2.2 A term deposit with ANZ Bank matured on 30 November with a value of \$45,219.33. I have reinvested it for six months at an interest rate of 5.2% (previous rate 4%). A second term deposit of \$50,000 at 4% matures on 1 January 2010 and I propose to roll it over for four to six months at the best available interest rate.
- 2.3 At present, our funds comprise the \$45,219 term deposit, the second \$50,000 term deposit, plus about 36,000 in the cash management account. Advance payments for 2010 are already beginning to accumulate in our cash management account. The only known outstanding expense for 2010 is the last payment of \$2,502.50 to Link Services for the website upgrade, although some payment to the designer of the ICOM '98 proceedings is anticipated.

3. Issues

- 3.1 At its October meeting the Board approved a payment of \$1830.75 for subscriptions remitted to Paris which I indicated included \$32 bank charges. This was a typing error and should have read plus \$32 bank charges. The amount expended was actually \$1862.75 and retrospective approval of that amount is now sought.
- 3.2 I have prepared a draft budget for 2010, which is at attachment B. The budget income assumes some growth in membership during 2010. I believe that our new on-line payment facility will help to ensure that current members renew and I expect there will be some new members and renewals of lapsed members because of the ICOM General Conference being held in Shanghai in October. I have assumed an interest rate of around 5% for the year.
- 3.3 Expenditure includes provision of funds for the activities associated with our Annual General Meeting in May and with the Museums Australia Conference in October, as well as an indicative amount of \$1500 for the ICOM Australia Award for International Relations. It also includes some funding for Blue Shield Australia (BSA), following the

Cultural Ministers' decision to cease funding the Collections Council which has until now provided secretarial services for BSA.

- 3.4 Possible IAMPP income and expenditure is excluded from the draft budget. Members should be aware that \$38,586,000 of our accumulated funds is actually unexpended IAMPP money.
- 3.5 The draft Budget for 2010 should be considered and any proposed changes identified.

4. Attachments

Attachment A Payments made since 13 October 2009 for approval

Attachment B Draft budget for 2010

Attachment A

Payments made since 13 October 2009 for approval

ICOM Paris, Final payment of 2009 Subscriptions:	\$1,526.63
Museums Australia, grant to Museums Historians for Global Curator program	\$1,200.00

Attachment B

ICOM AUSTRALIA DRAFT BUDGET FOR 2010

Prepared by Don McMichael 7 December 2009

This draft budget is predicated on the following:

- That the Australian subscriptions rates for 2010 determined by the Board will apply;
- That all subscriptions to ICOM Paris will be transferred in Euros at an exchange rate of not less than 0.55 (ie AUD 1.00 = € 0.55) ¹ ;
- That the number of members paying in 2010 will be greater than the number that paid in 2009 because of the ICOM Triennial General Conference in Shanghai, but there will be some loss of institutional members;
- That interest rates on deposits will average 5%;
- That the costs of maintaining the website will be comparable with 2009 and that no further major website design costs will be incurred;
- That expenditure will be required for actions associated with the MA Conference in Melbourne in October and for our AGM in May, including the ICOM Australia Award for International Relations;
- That some ICOM Australia Bursaries will be awarded for participation at Shanghai meeting;
- That ICOM Australia will have to contribute to the costs of the Blue Shield Australia costs as it assumes the Chair under the rotation scheme and as Collections Council of Australia funding dries up;
- That no further expenditure on the ICOM 98 Proceedings will be required;
- That the auditor's fee for the 2009 Audit will not exceed \$1000;
- That no major unanticipated expenditures arise during the next FY.

¹ Exchange rates at present are around 0.6, but 0.55 seems a more likely average rate

INCOME

	2009 Revised Budget (February)	2009 Actual ²	2010 Budget
Membership subscriptions & donations	63,000	54,000	72,000 ³
Interest	4,000	5,340	5,000 ⁴
Miscellaneous	<u>nil</u>	<u>1,720</u>	<u>nil</u>
Total Income:	<u>67,000</u>	<u>61,060</u>	<u>77,000</u>

EXPENDITURE

Subscriptions transferred to Paris	60,000	51,200	62,500 ⁵
Bank charges	1,000	700	1,000
Website costs	2,000	10,250	1,000
ICOM AGM and MA Conference	3,000	3,000	5,250
Bursaries for Shanghai	nil	nil	5,000
Blue Shield Australia	nil	nil	500
Auditor	1,000	825	1,000
Miscellaneous admin costs & contingencies	<u>1,000</u>	<u>750</u>	<u>750</u>
	<u>68,000</u>	<u>66,725</u>	<u>77,000</u>

² 2009 figures are estimates based on reasonable expectations of income and expenses for balance of year.

³ Based on 2009 membership as follows: 6 Institutions B at \$600 = \$3600; 3 Institutions C at \$900 = \$2700; 6 Institutions D at \$1200 = \$7200; 11 Institutions E at \$2500 = \$27,500; 200 Regular Individuals at \$130 = \$26,000; 62 Retired Individuals at \$60 = \$3720; 17 Students at \$50 = \$850, plus 20% increase in Individual new and renewing lapsed members planning to attend Shanghai General Conference, minus 10% Institutional non-renewals owing to increased costs.

⁴ Estimated 2010 Interest from Cash Management Acct \$500; from Term Deposit No 1 Acct \$2300; from Term Deposit No 2 Account \$2,500. Cash Management Acct interest includes a proportion earned on IAMPP monies, so have reduced 2010 interest by \$300.

⁵ Assumes circa €34,400 membership dues transferred at an exchange rate of 0.55.