

Executive Board Meeting

10 February 2009

3.00pm- 4.00pm AEDT

(Teleconference)

Agenda

Version 1.0 9 Feb 2009

Item		Paper	Meeting action	
1. Attendance				
1.1	Present	No	Noting	
1.2	Apologies (Chris Nobbs, Jo Wills)	No	Noting	
2. Minutes of last meeting (9 Dec 2008) (version 0.a previously circulated)		Yes	Decision	
3. Actions due				
No.	Action	Who	Date due	Status
2007-01	ICOM Australia International Exchange Program: Investigate with CAMD possible sponsorship options	CM	Next CAMD meeting	
2008-01	Governance – delegations: Advise the Executive Board by 11 Mar 2008 of the necessary obligations of delegated powers and any need to formalise the understanding and practice of the Board	DM	11 Mar 2008	Pending RG & DM to pursue
2008-10	Publication – 1998 conference: The Executive Board to pursue electronic publication of the 1998 ICOM Conference proceedings.	DM	TBC	Ann Wookey working with Bernice Murphy DM to monitor
2008-11	Notice to ICOM Secretariat: The Chairperson to write to the ICOM Secretariat advising of publication.	CM	TBC	Pending resolution of 2008-10
2008-13	Insurance: RG to investigate insurance options for ICOM Australia with Museums Australia by 11 Jun 2008.	RG	11 Jun 2008	MA undertaking review
2008-15	Web policy: Pursue the development by Oct 2008 of an ICOM Australia web policy considering the web privacy policy as a separate or possible component to such an overarching policy.	RG	7 Oct 2008	Requests made to various organisations for sample policies Web privacy statement to be subsumed under policy
2008-16	Annual Return 2007 & Rules of Procedure: Meet and develop actions to resolve the compliance requests from the ACT Office of Regulatory Services.	JWa DM RG	end Aug 2008	DM progressing
2008-18	Web site hosting: Contact Tim Hart at Museum Victoria to ascertain progress on hosting the ICOM Australia web site	RG	Dec 2008	Museum Victoria key staff on long service leave – not progressed. The committee endorsed paying Toadshow a month by month fee to continue the hosting of the site until Museum Victoria resolves transfer
2008-21	GST status of ICOM Australia: Lease with the Australian Taxation Office to investigate possible exemption from GST payments.	DM	Feb 2009	

A. General business		
Item	Paper	Meeting action
4. Annual Return 2007		
4.1 Update (DM)	No	Noting
4.2 Rules of procedure (JW/DM)	No	Noting
5. ICOM Australia – MA joint secretariat – update (RG)	No	Noting

B. Reports		
Item	Paper	Meeting action
6. ICOM Australia Museum Partnerships Program (IAMPP)		
6.1 Report (RG)	No	Noting
7. Membership report		
7.1 New membership applications (DM)	No	Noting
7.2 Current membership numbers (DM)	No	Noting
8. Finances		
8.1 Treasurer's report (DM)	Yes	Decision
9. Blue Shield (JS) [Australian National Committee of the International Council of the (ICBS)]	No	Noting
10. ICOM Australia – key projects (based on Business Plan 2008)		
<ul style="list-style-type: none"> • ICOM Australia Museum Partnerships Program (various) • MA conference sponsorship (RG) • ICOM Award for international relations (who?) • Museums Australia joint secretariat (RG/DM) • Website (who?) • Free entry program (PS) 	No	Discussion

C. Other business		
11. Museums Australia National Conference		
<ul style="list-style-type: none"> • ICOM AGM (18 May 2009, 4.45pm-6.00pm) • ICOM event (reception – in association with AGM OR Ms Posrithong) • ICOM bronze sponsorship to bring Prapassorn Posrithong – traditional cloth making techniques in Thailand – intangible heritage (20 May 2009) 	No	Discussion
12. Any other items	No	Discussion

D. Next meeting – 7 Apr 2009 (3pm-4pm AEST) (teleconference)
