

Annual General Meeting

6 May 2010

Agenda item no. 8

Prepared by: Don McMichael

Date: 3 May 2010

Topic: Audited Accounts for 2009 & Treasurer's Report

1. Recommendation

- 1.1 That the Audited Accounts for the year 2009 be adopted; and
- 1.2 That the Report of the Treasurer be noted

2. Audited Accounts for 2009

- 2.1 The accounts for 2009 have again been audited by Synergy Group. They reveal that ICOM Australia achieved an operating deficit of \$7,694 in 2009, compared with a surplus of \$6,798 in 2008. Members' equity has decreased from \$98,528 to \$90,834. This result is mainly attributable to three factors: unanticipated exoenditure of \$10,010 on upgrading the ICOM Australia website, a very low exchange rate when the bulk of 2009 subscriptions were transferred to Paris, and a sharp reduction in interest rates on all our accounts.

Copies of the audited accountants will be available at the AGM.

- 2.2 The cash and cash equivalents held at 31 December 2009 were a Term Deposit of \$45,219 with the ANZ Bank, a second \$50,000 Term Deposit with ANZ Bank (in place of the Esanda Debenture which is no longer being offered) and \$39,255 in a Cash Management Account with ANZ Bank. The total of these declined from \$140,289 at end 2008, to \$134,475 at end 2009..
- 2.3 The interest earned on the Term Deposit account (\$1,935) together with donations (\$502) have, as in past years, been allocated to the Bursary Fund which now stands at \$45,808 in the Balance Sheet.
- 2.4 The only expenditure against IAMPP funds was a proportion of the cost of the 2008 audit, while \$100 was added to the balance as a share of the interest received on the cash management account (in which IAMPP funds are held). The unexpended IAMPP funds now stand at \$38,273 in the balance sheet.

3. Treasurer's Report for year 2010 to date

- 3.1 The revised operating budget for 2010 (Attachment A) indicates a break-even budget for this year. It was necessary to increase our subscriptions (by a small amount for most categories) because of changes made to the subscription rates set by the ICOM General Assembly in June 2009. At the time of writing, I have no reason to suppose that the budget will not be adhered to because so far no unforeseen expenses have arisen, and the steady appreciation of the Australian Dollar against the Euro has resulted in significant savings on the cost of transferring our subscriptions to ICOM Paris.
- 3.2 As at 30 April, the ANZ Cash Management account balance stood at approximately \$50,000 (the Bank Statements to end April are not yet available). The only significant known outstanding debt is the transfer to Paris of the balance of subscriptions received since 30 March, which will probably be made about 30 June when virtually all 2009 subscriptions will have been received. At this stage, I anticipate membership numbers and subscriptions will exceed those for 2009
- 3.3 I should like to acknowledge with thanks the work of Ms Lee Scott, Office Manager for Museums Australia and ICOM Australia under the Joint Secretariat arrangements. Lee has again greatly assisted me by assuming responsibility for processing new member applications, new and renewing member payments, banking, issuing receipts and ICOM stickers and maintaining our membership data base.

Attachment A

ICOM AUSTRALIA BUDGET FOR 2010

Adopted by Executive Board 8 December 2009

This budget was predicated on the following:

- That the Australian subscriptions rates for 2010 determined by the Board will apply;
- That all subscriptions to ICOM Paris will be transferred in Euros at an exchange rate of not less than 0.55 (ie AUD 1.00 = €0.55) ¹ ;
- That the number of members paying in 2010 will be greater than the number that paid in 2009 because of the ICOM Triennial General Conference in Shanghai, but there will be some loss of institutional members;
- That interest rates on deposits will average 5%;
- That the costs of maintaining the website will be comparable with 2009 and that no further major website design costs will be incurred;
- That expenditure will be required for actions associated with the MA Conference in Melbourne in October and for our AGM in May, including the ICOM Australia Award for International Relations;

¹ Exchange rate at time of preparation was around 0.6, but has averaged about 0.65 since then.

- That some ICOM Australia Bursaries will be awarded for participation at Shanghai meeting;
- That ICOM Australia will have to contribute to the costs of the Blue Shield Australia costs as it assumes the Chair under the rotation scheme and as Collections Council of Australia funding dries up;
- That no further expenditure on the ICOM 98 Proceedings will be required;
- That the auditor's fee for the 2009 Audit will not exceed \$1000;
- That no major unanticipated expenditures arise during the next FY.

INCOME	2010 Budget
Membership subscriptions & donations	72,000 ²
Interest	5,000 ³
Miscellaneous	<u>nil</u>
Total Income:	<u>77,000</u>
EXPENDITURE	
Subscriptions transferred to Paris	62,500 ⁴
Bank charges	1,000
Website costs	1,000
ICOM AGM and MA Conference	5,250
Bursaries for Shanghai	5,000
Blue Shield Australia	500
Auditor	1,000
Miscellaneous admin costs & contingencies	<u>750</u>
Total Expenditure	<u>77,000</u>

² Based on 2009 membership as follows: 6 Institutions B at \$600 = \$3600; 3 Institutions C at \$900 = \$2700; 6 Institutions D at \$1200 = \$7200; 11 Institutions E at \$2500 = \$27,500; 200 Regular Individuals at \$130 = \$26,000; 62 Retired Individuals at \$60 = \$3720; 17 Students at \$50 = \$850, plus 20% increase in Individual new and renewing lapsed members planning to attend Shanghai General Conference, minus 10% Institutional non-renewals owing to increased costs.

³ Estimated 2010 Interest from Cash Management Acct \$500; from Term Deposit No 1 Acct \$2300; from Term Deposit No 2 Account \$2,500. Cash Management Acct interest includes a proportion earned on IAMPP monies, so have reduced 2010 interest by \$300.

⁴ Assumes circa €34,400 membership dues transferred at an exchange rate of 0.55.