

Annual General Meeting

Agenda item 7

5 June 2018

Prepared by: Scott Mitchell

Date: 15 May 2018

Topic: Audited Accounts for 2017, Appointment of Auditor for 2018, & Treasurer's Report for year 2018 to date

1. Recommendations

- 1.1 That the Audited Accounts for the year 2017 be adopted;
- 1.2 That Mr Anthony Wilson be re-appointed as Auditor for 2018; and
- 1.3 That the Report of the Treasurer for the year to date be noted.

2. Audited Accounts for 2017

- 2.1 The accounts for 2017 have been audited by Mr Anthony Wilson, Principal of AccountAbility. ICOM Australia recorded an operating deficit of \$3,580 in 2017, compared to an operating deficit of \$14,754 in 2016. Members' equity has decreased from \$85,573 to \$81,993. The deficit can primarily be attributed to the relatively unfavourable Australian dollar/Euro exchange rate, which impacts on the cost of membership fees remitted to ICOM Paris. Subscriptions to Paris increased to \$84,284 in 2017 (\$80,332 in 2016), with membership subscriptions revenue also increased from \$94,522 (2016) to \$104,978 (2017).
- 2.2 The accrued cash and cash equivalents held at 31 December 2017 were \$106,327 down from \$124,842 at the start of the year. The cash deposits held at 31 December 2017 consisted of a term deposit holding \$50,254 as well as \$56,073 in a Cash Management Account with ANZ Bank. Note that as at 31 December the amount of \$25,606 had been collected as subscriptions received for 2017 by Museums Australia, which was subsequently paid to ICOM in January 2018. As of 31 December, an additional \$40,031 had been collected by Museums Australia as subscriptions in advance for 2018, which was subsequently remitted in March.

A notable item in the 2017 Accounts is the \$16,500 contributed towards the costs of the MA/ICOM Joint Secretariat (\$16,550 in 2016). Other (non-subscription) expenses include \$2,250 for travel bursaries, \$3,500 sponsorship of the Museums Australia Conference (listed under "other expenses"), and \$2000 in audit fees (which includes both the 2016 and 2017 audit fee).

- 2.3 Copies of the Auditor's Report are available for consideration and adoption.

3. Appointment of Auditor for 2018

- 3.1 Mr Anthony Wilson has been our auditor for several years and also audits Museums Australia's accounts. He continues to provide good service at reasonable cost and is willing to be re-appointed as auditor for 2018.

I recommend that he be reappointed as Auditor of ICOM Australia for 2018.

4. Treasurer's Report for year 2018 to date

- 4.1 At the time of writing, ICOM Australia has a budgeted operating deficit for 2018 of approximately \$4,000. The actual result will depend significantly on future fluctuations in the value of the Australian dollar versus the Euro. An exchange rate of 0.60 was used in calculating the budget, which is very close to the rate at the time of writing.
- 4.2 As at 31 March 2018 total cash held by ICOM Australia stood at \$190,344.212. Significant expenditure later in 2018 will include the transfer to Paris of the balance of subscriptions received, secretariat costs for Museums Australia (which will increase by approximately 5% this year), costs associated with the ICOM Awards, and bursaries to members for attendance at ICOM International Committee meetings and the triennial General Conferences.
- 4.3 The Committee has been continually monitoring whether ICOM Australia should cut back on operational expenses (such as bursaries) and/or raise member subscription fees. To date it has elected to maintain expenditure and membership fees at their current levels and draw down cash reserves.
- 4.4 I would like to acknowledge the work of Museum Australia's Lee Scott and Stephanie Hamilton under the Joint Secretariat arrangements.