

Annual General Meeting

Agenda item 5

Minutes of Annual General Meeting 17 May 2017

1. Welcome	Alec Coles (Chair) welcomed members to the AGM.
2. Attendance	
Present	Alec Coles, Deborah Tout-Smith, Ian Thilthorpe, Louise Douglas, Roger Garland, Mathew Trinca, Christine Tarbett-Buckley, Mirna Heruc, Carol Cartwright, Kate Armstrong, Robin Hirst, Bernice Murphy, Mark Crees, Robyn Daw, Janet Carding, Richard Mulvaney, Andrew Simpson, Lee Scott, Alex Marsden, Julian Bickersteth, Sarah Murphy, Wendy Lugg, Brett Dunlop, Jude McBean, John Cheeseman, Frank Howarth, Aileen Ellis, Michael Smith
Apologies	Bill Storer, Cherie McNair, Alison Wishart, Anthony Knight, Margaret Anderson, Angeletta Leggio, Mariea Fisher, Zoe Scott, Patricia McDonald, Marika Kocsis, Jonathan Sweet, Judith Coombes, Scott Mitchell, Nancy Ladas, Nell Ustandag, Megan Parnell, Gara Baldwin, Ian Campbell, Carolyn Forster, Gabrielle Hyslop, Edwina Jans, Pip McNaught, Vicki Northey, Kathleen Phillips, Lola Wilkins, Peter Wilkins, Roslyn Russell, Ron Ramsey, Michael Pickering, Robert Sweica, Richard Ferguson, Phillips, Kathleen, Lola Wilkins, Peter Wilkins, Roslyn Russell, Ron Ramsey, Michael Pickering, Liz Bonshek, Ian McLeod, Margaret Birtley
3. Proxy appointments	Deborah Tout-Smith(17), Ian Thilthorpe(3), Louise Douglas(18), Robin Hirst (1), Carol Cartwright (5)
4. Quorum	The quorum requirement of 10 per cent of current members (52 members) for voting was met.
5. Minutes of 2016 AGM	The minutes of the Annual General Meeting held on the 18th May 2016 were agreed as a true and accurate record of the meeting. Moved: Deborah Tout-Smith Second: Robin Hirst CARRIED
DECISION AGM 2017-01	

<p>6. Annual Report on the work of the Committee</p> <p>DECISION AGM 2017-02</p>	<p>Alec Coles (Chair) spoke to the report as presented in the meeting papers. Bernice Murphy wished to note her thanks to ICOM Australia for nominating her successfully for life membership. The Chair commented that it was well deserved due the contributions Bernice had made over many years to ICOM in Australia and internationally.</p> <p>The annual report was accepted by the meeting.</p> <p>Moved: Roger Garland Second: Carol Cartwright CARRIED</p>
<p>7. Annual Report of the Treasurer</p> <p>DECISION AGM 2017-03</p>	<p>The financial report was presented and accepted as in the meeting papers.</p> <p>The accounts have been audited by Mr Anthony Wilson, Principal of AccountAbility. ICOM Australia recorded a deficit of \$14,754 in 2016, a slight increase in the 2015 deficit. The 2016 deficit was less than estimated deficit included in the 2016 budget. The Board continues to monitor and review the financial situation in order to develop a sustainable operating model. It was noted that the exchange rate for the transfer of membership fees still has a significant impact on the financial situation.</p> <p>Moved: Roger Garland Second: Janet Carding CARRIED</p>
<p>8. Adoption of audited accounts</p> <p>DECISION AGM 2017-04</p>	<p>The audited financial statements for the financial year ending 31 December 2016 were accepted as presented.</p> <p>Moved: Wendy Lugg Second: Louise Douglas CARRIED</p>
<p>9. Appointment of Auditor for 2017</p> <p>DECISION AGM 2017-05</p>	<p>The meeting reappointed Mr Anthony Wilson, (AccountAbility Pty Ltd) as auditor of ICOM Australia for 2017</p> <p>Moved: Deborah Tout-Smith Second: Richard Mulvaney CARRIED</p>
<p>10. Election of the Executive Board</p>	<p>Only one nomination was received for each of the available Board positions, no vote was required under the ICOM Rules of Procedure.</p> <p>The following nominations were received, accepted unopposed and hence duly elected by members present and through proxies:</p>

	<p>Chair: Alec Coles Vice Chair: Deborah Tout-Smith National Secretary: Ian Thilthorpe Membership Secretary: Louise Douglas Treasurer: Scott Mitchell</p> <p>Ordinary Member: Suzanne Bravery Ordinary Member: Mariea Fisher Ordinary Member: Liz Bonshek Ordinary Member: Carolyn Forster Ordinary Member: Judith Coombes Ordinary Member: Roger Garland Ordinary Member: Mirna Heruc Ordinary Member: Jonathan Sweet Ordinary Member: Christine Tarbett-Buckley Ordinary Member: Matthew Trinca Ordinary Member: Cherie McNair Ordinary Member: Robyn Daw Ordinary Member: Robert Swieca Ordinary Member: Nancy Ladas</p> <p>The Ex Officio Members of the Executive Board are:</p> <ul style="list-style-type: none"> • President Museums Galleries Australia: Robin Hirst • Secretary General Pacific Islands Museum Association: Tarisi Vunidilo. <p>Louise Douglas agreed to fill the role of Public Officer:</p> <p>Thank you to Carol Cartwright for acting in the role of returning officer for the 2017 election.</p>
<p>11. Rules of procedure review</p>	<p>Ian Thilthorpe (National Secretary) spoke to the changes to the Rules of Procedure as presented in the meeting papers. The key changes were:</p> <ul style="list-style-type: none"> • Amending the term of office for board members to 2 years • Creating an upper limit of 11 members (including Officers) for the Executive Board • Allowing for the co-option of additional non-voting members to the Board as required. <p>Other changes related primarily to clarification of the roles of the officers of the Board.</p> <p>It was noted that the meeting papers posted on the website included a typographical error in Clause 7 (q) co-opting to the Board as presented on pages 7, 12 and 17 of the document. The correct phrasing should read ' The Executive Board may co-opt members of the National Committee to serve as non-voting "Co-opted Members"</p>

<p>DECISION AGM 2017-06</p>	<p>in order to meet the operational needs of the Executive Board, for example, to work on a specific project. A Co-opted Member's term of appointment shall be from the date of appointment until the next Annual General Meeting. The period of service of a Co-opted Member shall not be counted for the purposes of clause 7(b) of these Rules of Procedure("Six Year Limit on Membership of Executive Board"). Co-opted Members shall have a special advisory non-voting status, but must adhere to confidentiality and procedures of the board.'</p> <p>Bernice Murphy commented on the Triennial nature of the ICOM central statutes and in particular the separation of Officer roles and ordinary member roles could enable a 12 year representation on a National committee under those statutes and perhaps ICOM Australia could look alignment for future consideration.</p> <p>Bernice also commented that the document made no reference to ICOM's Code of Ethics.</p> <p>As there were no other comments, the paper was put to the AGM and accepted as amended.</p> <p>Moved: Roger Garland Second: Deborah Tout- Smith CARRIED</p>
<p>DECISION AGM 2017-06</p>	<p>12. Strategic review and plan 2017-2023</p> <p>Alec Coles (Chair) spoke to the paper as presented. He commented that this should be considered as a dynamic document that the Board will continue to review and evolve.</p> <p>The Strategic Plan 2017-2023 was accepted as presented.</p> <p>Moved: Wendy Lugg Second: Louse Douglas CARRIED</p>